

Nonmember Wedding Information Form

Date of Wedding: _____ *Time of Wedding:* _____

Date of Rehearsal: _____ *Time of Rehearsal:* _____

Approx. Number Attending Wedding: _____ *Bridesmaids* _____ *Groomsmen*

Officiating Minister: _____

Information on Bride

Bride's Full Name (please print)

Bride's Address

City, State & Zip

Home Phone

Work Phone

Fax Number

E-Mail Address

Information on Groom

Groom's Full Name (please print)

Groom's Address

City, State & Zip

Home Phone

Work Phone

Fax Number

E-Mail Address

Address & Phone Number after the Wedding (if known)

Address after Wedding

Home Phone

E-Mail Address

Schedule of Fees for Nonmember Wedding at LLUMC

<u>Sanctuary</u>	<input type="checkbox"/>	\$300.00 (Made payable to LLUMC)	_____
<u>Pastor's Professional Fee</u>	<input type="checkbox"/>	\$300.00 (Made payable to Rev. Bryant M. Oskvig)	_____
<u>Wedding Coordinator</u>	<input type="checkbox"/>	\$50.00 (Made payable to assigned coordinator)	_____
<u>Organist</u> Arrangements need to be made directly with David Foley, LLUMC Director of Music 410-719-0624 / orffteacher@mac.com	<input type="checkbox"/>	\$250.00 (Made payable to David Foley)	_____
<u>Custodial Fee</u>	<input type="checkbox"/>	\$135.00 for Church (Made payable to Carl Anderson)	_____
	<input type="checkbox"/>	\$150.00 for Reception Hall (Made payable to Carl Anderson)	_____
<u>Wedding Items</u>			
Bulletins	<input type="checkbox"/>	\$30.00	_____

TOTAL FEES \$ _____

General Information

Wedding date must be confirmed and arranged first by contacting Rev. Oskvig prior to completing the Wedding Information Form. All weddings at LLUMC will be under the direction of Rev. Oskvig. LLUMC does have a wedding coordinator who will be assigned to work with the wedding couple or wedding planner in preparation of the sanctuary, wedding rehearsal, and answering questions. At least 6 months out Rev. Oskvig should be contacted to arrange pre-marriage meetings. We follow the guidelines of the American Guild of Organists whereby the LLUMC organist is to be paid whether you use his services or not.

Form & Payment Schedule

Weddings will not be officially listed on the LLUMC calendar until the completed Wedding Information Form is received with the Sanctuary Fee. All other fees (please see notes above on how checks need to be written out) must be received two weeks prior to the wedding. Form and fees should be mailed to LLUMC, Attention: Office Administrator.

Bulletins

Ceremony bulletin content must be sent in a Word document two weeks prior to the wedding to LLUMC@L-LUMC.org. The office can help you with suggestions. Bulletin paper is to be provided by wedding couple two weeks prior to the wedding.